

# **Town of Windsor Planning Board**

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**Meeting of Nov. 13, 2012**

Chair Shelly Johnson-Bennett called the joint meeting of the Town of Windsor Planning Board and Zoning Board of Appeals to order at 7:30pm. Also present from the Planning Board were Dave Brown, Eve Neureuter, Doug Saunders, Bridgette Elliott VanNorman and Bruce Cameron. ZBA Board members present were Chair Mahlon Guernsey, Heather Gordon and David Kohlbach. Also present was Supervisor-elect Caroline Price and Councilwoman-elect Lesa Hawk-Shuler.

Board members introduced themselves to the incoming Town Board members and, on the motion of Mr. Saunders and seconded by Mrs. Bennett, the boards approved the minutes of their joint Sept. 26 meeting.

Zoning Enforcement Officer Brown distributed the lists of building permits issued for September and October with an estimated value of \$162,100. He then presented an application for a license for Bill and Barb Mirch to operate the Forest Lake Campground at 574 Ostrander Road. He said Broome County Planning and Economic Development saw no problem with the license to operate 93 sites with hookups and four tent sites. Mr. Brown stressed that the new owners are upgrading the water and sewage facilities to make them frost free and that new electrical service is being installed to allow for year-round sites. Internal roadways are being made wider to be able to handle larger RVs. On the motion of Mr. Saunders and seconded by Mr. Cameron, the Planning Board voted to recommend to the Town Board it approve the license.

Chair Bennett read through a survey postcard from Williams Co. regarding the pipeline safety education of town officials and the public. Most answers indicated more information is needed. Discussion then centered around updating the Comprehensive Plan to address gas drilling.

The boards then continued their review of the proposed Local Manufactured/Mobile Home Park Law. Sections were updated to have the Town Board be the lead agency and decision-making body. Minor changes were made regarding timeframes for skirting on Manufactured/Mobile Homes, concrete pads and the storage of travel trailers and RVs. Zoning Officer Brown indicated he will research requirements for pads designed for fuel tanks.

The boards intend to complete its review of the proposed Local Law at a joint meeting. As the meeting came to a close, the boards decided to meet jointly again next month to continue its review of the proposal Local Law on Wednesday, Nov. 28, at 7:30 pm in the Town Hall. Chair Bennett adjourned the meeting at 10:34pm.

Respectfully submitted,

Bruce Cameron, secretary